

NO.B.11015/1/2026 - DES (E)
GOVERNMENT OF MIZORAM
DIRECTORATE OF ECONOMICS AND STATISTICS
MIZORAM:AIZAWL.

Dated Aizawl, the 7th July, 2026

OFFICE ORDER NO 92 OF 2026

Subject : Principles of economy in official travel and hiring of vehicles.

These guidelines are issued to ensure economy, efficiency, and uniformity in the conduct of official duty. All travel and transport arrangements shall be planned in a manner that minimizes avoidable expenditure from public funds while ensuring smooth execution of work.

1. Economy in Official Travel

All official travel shall be undertaken in the most economical and efficient manner. Where more than one official is required to proceed to the same destination or nearby locations on official duty, they shall, as far as practicable, travel together in a common Government vehicle.

Separate travel arrangements shall be made only where justified by operational requirements, timing constraints, or other administrative exigencies, and shall be subject to approval of the competent authority.

2. Hiring of Vehicles

Hiring of vehicles shall be resorted to only when absolutely necessary and when Government vehicles or public transport are not available or not operationally feasible.

Where officials are to be picked up from or dropped at different locations, vehicle hiring shall be planned in such a way that maximum pooling of officials is ensured. Separate vehicles shall not ordinarily be engaged for officials travelling to the same or nearby destinations.

In cases where officials are located at widely separated places, or where field requirements, timing differences, or operational constraints make pooling impracticable, separate vehicle hiring may be permitted, subject to recording of reasons and prior approval of the competent authority.

Sd/- B. LALRINHLUA

Director
Economics & Statistics
Mizoram, Aizawl

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